



DATE: November 16, 2022

TO: Mayor and Members of the City Council

FROM: John R. Gillison, City Manager

INITIATED BY: Wess Garcia, Acting Library Director
Margo Mullen, Senior Librarian

SUBJECT: Consideration of a Professional Services Agreement with Xibitz, Incorporated for Exhibit Fabrication and Installation Services in the Amount of \$3,153,300 Plus a 10% Contingency for the Second Story and Beyond® Project. (CITY)

RECOMMENDATION:

Staff recommends the City Council award the bid for exhibit fabrication and installation services to Xibitz, Incorporated in the amount of \$3,153,300 plus a 10% contingency for the Second Story and Beyond® Project.

BACKGROUND:

In October 2020, the Rancho Cucamonga City Council entered into a contract with CambridgeSeven Associates to provide museum design services for the Second Story and Beyond® (SSAB) Project. The scope of work included design services for museum exhibits and the creation of two bid packages: one packet for architectural specifications for tenant Improvements, and another for museum exhibit fabrication. CambridgeSeven Associates are under contract to provide construction administration for both tenant improvements and exhibit fabrication and installation.

On September 21, 2022, Loghmani & Associates Design Group, Inc. was selected to provide tenant improvements to the first and second floor of the Paul A. Biane Library. The tenant improvements consist of an interior renovation that will provide a new lobby space, upgrades to flooring, lighting, and electrical as well as other building enhancements required to prepare the space to house interactive museum exhibits.

Interactive museum exhibits are custom designed and fabricated to meet each institution's space restrictions and to complement each museum's overall theme. Exhibits contain artistic elements combined with architectural components to ensure they are safe and can withstand robust interactions. The SSAB exhibits will include themes based on multiple literacies and will incorporate both design and artistic elements creating a regional draw for years to come.

In March 2022, a request for qualifications process for an exhibit fabrication and installation vendor identified nine of the nation's top museum exhibit fabrication firms. Firms selected for the competitive process possessed experience with projects of a similar scale to that of the SSAB Project and demonstrated expertise in the fabrication of interactive exhibit design elements and architecture.

This request for approval supports a continuation of service from design concept to content creation.

ANALYSIS:

The scope of work for this bid award includes the fabrication of museum exhibit platforms and four themes identified during the design phase. Specifications require the vendor to provide shop drawings for exhibits and thematic elements, prototyping, graphics production, and media component acquisition and installation. All work is expected to be completed by summer 2023.

After completing a competitive bid process, staff is recommending City Council approve using Xibitz, Incorporated for exhibit fabrication and installation services for the Rancho Cucamonga Public Library SSAB Project.

Xibitz, Incorporated offers more than 30 years of experience in interpretive planning, design, content development, audio visual and technology services. They specialize in the design and execution of unique experiential spaces for the corporate, higher education, sports, museum, and healthcare markets. These include custom work for the Kohl Children’s Museum, NCAA Headquarters, New York University, and IBM.

Copies of all supporting documents are on file with the City Clerk and Procurement Offices.

FISCAL IMPACT:

Anticipated costs are estimated to be as follows:

Expenditure Category	Amount
Professional Service Agreement Contract	\$3,153,300
Professional Service Agreement Contract Contingency (10%)	\$315,330
Estimated Costs	\$3,468,630

Adequate funds are available in the adopted Fiscal Year 2022/23 Budget from the Library Capital Fund (329). Funding is identified under the Capital Improvement Project Account as follows:

Account No.	Funding Source	Description	Amount
1329601-5650/1867329-0	Library Capital Fund (329)	SSAB Exhibit Fabrication and Installation	\$3,468,630

COUNCIL MISSION / VISION / VALUE(S) ADDRESSED:

Providing superior Library Services to residents enhances the overall quality of life in Rancho Cucamonga and the Second Story and Beyond® Project will support the City Council Core Value to build and preserve the City’s family-oriented atmosphere.

ATTACHMENTS:

Attachment 1 – Selected Plan Sheets